

**RULES AND PROCEDURES FOR
CONSUMPTION OF ALCOHOLIC BEVERAGES**

West Columbia Riverwalk Amphitheater Use Permit Application Form 04-2016



- The consumption of alcoholic beverages in public places is prohibited; however, special permission may be granted by the City Council of West Columbia on a case by case basis.
- Council meets on the first Tuesday of the month (unless it falls on a holiday).
- In order to be placed on the Council's agenda to request permission to sell/serve alcoholic beverages at the amphitheater, you must sign below and you must meet the time requirements for being placed on the Council's agenda as forth by ordinance. You must be present at the Council meeting to petition Council for the consumption of alcoholic beverages.
- If special permission is granted, the vendor must also obtain an ABL-900 Temporary License from the SC Department of Revenue Alcoholic Beverage Licensing Division.
- \$100 non-refundable fee is required to apply to sell alcoholic beverages at the event.
- **Liquor (Alcoholic) Legal Liability Insurance:** If the City of West Columbia grants permission to sell/serve alcoholic beverages at the event, then the Applicant must obtain liquor (alcoholic) legal liability coverage. The liquor (alcoholic) legal liability insurance can be endorsed to the general liability insurance policy or purchased separately with the City of West Columbia named as the Certificate Holder. The minimum acceptable limit of liability is \$1,000,000 per occurrence with a minimum aggregate limit of \$1,000,000.
- You must hire law enforcement from the West Columbia Police Department for all alcohol-related events for an additional fee, which is in addition to the application fee.
- You will be contacted by Lt. John Norman (803-936-6280) prior to the approval of this application. If you do not return his call or make contact with him, your event will not be approved.
- No person less than 21 years of age may possess and/or consume alcoholic beverages in any area of the park.
- The person signing the Application must be present during the entire event.
- Permittee will be responsible for verifying age of all persons to whom alcoholic beverages are consumed and/or dispersed under this permit.
- Area of permit use will be confined to the area specified in attached map.
- The terms and conditions of the Rules and Procedures for the West Columbia Riverwalk Amphitheater Rental must be strictly followed.
- Guests cannot become intoxicated on City property/premises.
- If a caterer is used to dispense alcohol, the caterer must have all required permits and/or licenses. In addition, the caterer must submit a certificate of insurance.
- Non-alcoholic beverages must be made readily available throughout the duration of the event and at a cost significantly lower than drinks containing alcohol.
- Permittee shall remain sober during the entire event.
- All beverages must be served in unbreakable cup.
- The City of West Columbia reserves the right to revoke a permit to hold an event or disallow the serving of alcohol at an event on City premises without notice.

I, _____, have read all regulations and procedures set forth above regarding the sale and consumption of alcoholic beverages. I am hereby requesting that the City Clerk place my event on the Council agenda for the next available date for approval by Council to sell and/or consume alcoholic beverages at my event. I understand I will be contacted via email as to the date and time of the Council meeting and I must confirm in writing that I will attend the Council meeting.

Signature

Date