



RMS
Risk Management
Services

A service of the Municipal Association of South Carolina

Presents the Tenant User Liability Insurance Program

How To Guide



Your local government, _____, has enrolled in a program that allows you, the “user” of a municipal facility to secure cost-effective liability insurance, which provides protection for you as well as the governmental entity. The Tenant User Liability Insurance Program is a General Liability Policy written in the name of the tenants and/or users of the local government facility or venue. Third-Party Property Damage Coverage is also provided.



_____ is a registered user of the TULIP program through the National League of Cities and HUB International New England via Entertainment Brokers International. Its assigned unique Venue ID-Code: _____.

How it works:

1. Log on to www.onebeaconentertainment.com then select “TULIP-Event Insurance (Purchase OR Quote)”
2. Enter the Venue ID-Code listed above or use the venue drop-down list.
3. Select “eligible activity” from the drop-down list, e.g. wedding, festival, etc.
4. Answer the 4 questions.
5. Select the date range for the event on the calendar by selecting the day of event. (If multiple dates, select all of the appropriate days.)
6. Name the event then select yes/no for Liquor Liability. Add the average daily attendance then answer the next four questions, if applicable.
7. Select “GET QUOTE.”

If you want to purchase the coverage, complete the requested *Premium Quote and Contact Information*. Coverage is automatically bound.

When you purchase coverage, a Certificate of Insurance is issued and sent to you via email. The Certificate is issued in your name or the organization’s name. The Certificate is sent via email to your local government as well.

If you have questions about the eligibility or classification of your event, contact Susan Kludjian or Christine Mitchell at HUB International N.E. 800.370.2106. If you experience technical difficulties, contact Entertainment Brokers International at 1.800.507.8414 (8:30 a.m. – 5 p.m. PST)