

**REQUEST FOR QUALIFICATIONS
FILTER NO. 1 AND NO. 2 REHABILITATION PROJECT
FOR
CITY OF WEST COLUMBIA, SOUTH CAROLINA**

The City of West Columbia, South Carolina is requesting Statements of Qualifications (SOQs) from qualified consulting engineering firms to provide professional engineering, design, permitting, and construction period services related to the *Filter No. 1 and No. 2 Rehabilitation Project* (Project) at the Lake Murray Water Treatment Facility.

Project Description

The Project consists of a condition assessment of Filters No. 1 and No. 2. The condition assessment will result in an Engineer's report that will be submitted to SCDHEC for review and approval. Shortly thereafter, in accordance with Consultant's recommendations design, permitting, bidding and construction administration services will be performed by the Consultant for the Project. Work shall be designed and scheduled to allow the Lake Murray Water Treatment Plant to remain in operation and meet demand requirements.

Anticipated Services

Below is a summary of services anticipated to be provided by the Consultant during the project.

1. Evaluation
 - a. Evaluate filter underdrain alternatives and recommend best value option for the City.
 - b. Engineer's report to include recommendation of underdrain alternative, detailed construction cost estimate and suggested project schedule.
2. Design
 - a. Field surveying and investigation as necessary.
 - b. Development of construction drawings, technical specifications, and use of City standard contract instruments.
 - c. Obtain all necessary permits from SCDHEC.
 - d. Prepare the advertisement of bids, assist in bidding process, and provide recommendation for award.
 - e. Develop and provide conformed contract documents.
3. Construction
 - a. Review and approve contractor submittals, pay applications and change orders as required.
 - b. Provide construction observation services.
 - c. Conduct applicable periodic, substantial, and final inspections.
 - d. Submit final certifications and obtain approvals to place into operation.

Before **Thursday September 5th at 4:00 PM**, submit one electronic (PDF) and five hard copies of the Statement of Qualifications in a sealed package to:

City of West Columbia
Attn: Mr. Andy Zaengle, P.E.
200 N. 12th Street
West Columbia, SC 29169

The name of the submitter should appear on the outside of the submittal package with the RFQ title and reference the project, "RFQ for Filter No. 1 and No.2 Rehabilitation Project". Each submittal copy should be identical in content and meet the criteria listed below.

- Firm experience and qualifications.
- Experience of personnel assigned to the project.
- Project Understanding and Approach.
- References.

The Statement of Qualifications submittal shall be bound, numbered consecutively, with a maximum of 10 double sided pages (not including cover letter, front and back covers, table of contents, and tabs).

It is the intention of the City to make every effort to be fair and equitable in its dealings with all candidates for selection. However, the City reserves the right to reject all Statement(s) of Qualifications. Issuance of this Request for Qualifications does not commit the City of West Columbia to award a contract, to pay any costs incurred in preparation of a SOQ, or to procure related services or supplies.

EVALUATION CRITERIA

Statements of Qualifications will be evaluated based on the following criteria:

Firm Experience & Qualifications ¹	25
Experience of personnel assigned to the project ¹	30
Project Understanding and Approach	42
<u>Local Preference (Headquarters in Lexington County)</u>	<u>3</u>
Total	100

Notes:

1. Experience specific to water treatment plant filter rehabilitation projects at facilities located in the State of South Carolina.